

Reopening Plan

2020-21

Introduction

The health and safety of our school community are the highest priorities for Our Lady of Lourdes Parish School. Be assured, we remain committed and we have been working diligently to provide the safest educational experience for your child. Our Lady of Lourdes Parish School will continue to provide the Catholic educational experience that our stakeholders have come to know throughout the years. Although our daily way of proceeding may look different, our commitment to providing faith formation and education in the Catholic tradition remains unchanged.

We believe that on-campus, in-person instruction is the best way to educate students. We will only move to a Fully Virtual and Remote Learning model when necessary or required to do so by the Archdiocese of Miami. The decisions outlined in this document are based on guidance provided by the Archdiocese of Miami Department of Schools, CDC and Florida Department of Health.

We will continue to refine our plan to provide both educational continuity and safety for all our students. Please review this document carefully with your family.

Plans described in this document are subject to change without notice. Plans and procedures will be reviewed and updated regularly.





Important Dates

First Day of School

August 19, 2020

Parent Orientation

To Be Announced

Textbook/iPad Pick Up/Summer Work Drop Off

August 17 & August 18, 2020

Reopening Planning

In consultation with the Archdiocese of Miami Department of Schools, and adhering to CDC, Florida Department of Health and local health department guidelines, we have developed a plan to support students, faculty and staff for a safe return to school in August.

ADOM Catholic Schools are permitted to open school campuses.

YES

You have determined that you are comfortable with your child(ren) returning to school, on campus.

YES

Students will begin educational instruction on campus FIVE DAYS A WEEK with enhanced health and safety procedures required. Students will be placed in smaller pods. Some schedule changes and program adjustments may be required.

NO

FULLY VIRTUAL TEACHING & LEARNING

Students will participate in live instruction and remote learning with regular modifications to ensure that they are receiving a well-balanced and academically fulfilling experience. Students will attend classes virtually at their regularly scheduled times.

An individual iPad, managed by OLOL, will be provided to each student (PK3 - 8th Grade).

NO

Students will partake in live instruction remotely. Students will attend classes virtually at their regularly scheduled times.

In the event that the ADOM Department of Schools and/or government officials close schools or initiate a stay-at-home order, students will transition to a Fully Virtual Teaching and Learning Model. We have developed a plan that easily allows us to pivot from one scenario to another based on the circumstances affecting our community at the time.

Technology

Our Lady of Lourdes Parish School is prepared to ensure that students have equal access to the curriculum whether they are on campus or all learning virtually.

- Students will have access to online software platforms to support interactive lesson delivery, assess student progress and prescribe work to assist their progress. These programs will be closely monitored by the student's teachers, who will work with each student's individual needs in order to meet grade level standards.
- An individual iPad, managed by OLOL, will be provided to each student at no additional charge (PreK3 - 8th Grade). Parents must sign and return the Acceptable Use Policy (AUP) in order to receive this device.
- Zoom Video Conferencing will be our primary communication and collaboration platform for virtual learning with Fully Virtual Teaching and Learning Model or for students choosing to learn remotely once on campus classes begin.





Fully Virtual Teaching and Learning Model

In the event that the ADOM Department of Schools closes schools or a stay-at-home order is initiated, students will transition to a fully virtual teaching and learning model.

In a fully virtual teaching and learning model, students will participate in live instruction and remote learning with regular modifications to ensure your children will continue to receive a well balanced and academically fulfilling experience. Students' virtual school days will closely resemble their on campus schedule with minor modifications. Students will attend classes virtually at their regularly scheduled times.

- Each grade level will be given a **FULL DAY** schedule to follow on regular school days, where students will log in daily for attendance, attend virtual classes and will submit school work to be graded by the teachers.
- Virtual schedules will be created to ensure our students receive grade level instruction and meet all grade level standards.
- Virtual schedules have been created to easily allow us to pivot from one scenario to another based on the circumstances affecting our community at the time.
- Upon the return to campus students will follow the same schedule with minor adjustments.
- Schedules will be reviewed regularly to ensure an optimal educational experience



Textbook/iPad Pick Up/Summer Work Drop off will take place on August 17 & August 18, 2020.



Uniforms

Students are required to wear an OLOL uniform shirt or OLOL PE Shirt every day for virtual instruction.

Daily Schedule for On Campus Learning Model for PK3 & PK4

PK3 - PK4

On Campus Learning Model

Arrival Time	7:45 A.M.
Instructional Time	8:00 A.M. - 11:00 A.M.
Lunch	11:00 A.M. - 11:30 A.M.
Recess	11:30 A.M - 12:00 P.M.
Nap Time	12:00 P.M. - 1:00 P.M.
Story Time/Music Movement	1:00 P.M. - 2:30 P.M.

On Campus Learning Model

If you are not comfortable with your child returning to campus, students will partake in live instruction remotely. Students will attend classes virtually at their regularly scheduled times.

Please understand that your student may be logging in and watching live instruction provided by the teacher to on campus students.

Daily Schedule for Fully Virtual Teaching and Learning Model Grades K - 8

Kindergarten - 5th Grade

Fully Virtual Teaching and Learning Model

Day Begins	8:00 A.M.
Instructional Time	8:00 A.M. - 11:00 A.M.
Lunch	11:00 A.M. - 11:30 A.M.
Recess Time	11:30 A.M. - 12:15 P.M.
Instructional Time	12:15 P.M. - 2:30 P.M.

K - 5th Grade students will connect virtually for all core subject classes as well as special area classes each week.
K - 5th Grade Teachers will have set office hours available for students each week.

6th – 8th Grade

Fully Virtual Teaching and Learning Model

Day Begins	8:00 A.M.
Instructional Time	8:00 A.M. - 11:00 A.M.
Lunch	11:00 A.M. - 11:30 A.M.
Instructional Time	11:30 A.M. - 2:30 P.M.

6th – 8th Grade students will connect virtually for all core subject classes as well as special area classes each week.
6th – 8th Grade Teachers will have set office hours available for students each week.

Please note:

- Attendance will be taken each day.
- Mass will be streamed on the Our Lady of Lourdes Church website. Students will attend virtually as a class on Friday mornings.
- Virtual instruction and conferencing will take place via Zoom.
- Homeroom assignments and class schedules will be released prior to the first day of school.
- Schedules outlined are subject to change without notice.
- Plans and schedules will be reviewed and updated regularly. These are approximate times.

On Campus Model

If the ADOM Department of Schools determines that students will return to campus for educational instruction, you will have the opportunity to determine if you are comfortable with your child(ren) returning to school, on campus.

If you are comfortable, students will receive educational instruction on campus FIVE DAYS A WEEK with enhanced health and safety procedures required. Students will be placed in smaller pods.

Some schedule changes and program adjustments may be required.

If you are not comfortable with your child returning to campus, students will partake in live instruction remotely. Students will attend classes virtually at their regularly scheduled times.

Please understand that your student may be logging in and watching live instruction provided by the teacher to on campus students.



New School Procedures

The following will be implemented in order to reduce group sizes and limit the number of contacts each student has while on school campus.

Reduce Group Sizes

- Students will be assigned homerooms. Students in each homeroom will be divided into pods to adhere to social distancing guidelines.
- Students will eat lunch in classrooms or pre-determined outdoor spaces.
- Field trips will not be scheduled.
- Class supplies and materials, equipment, and classroom book sets will not be shared among students.
- One-way walkthrough routes have been determined on campus.
- The number of students in restrooms at one time will be limited.
- Various student entrances and exits will be utilized throughout the school campus.

Reduce Contact

- Maintain six feet of social distance in classrooms and throughout campus.
- Physical education will be modified according to national and regional standards.
- Faculty will travel to classrooms where possible.
- No third party enrichment programs/vendors will be permitted on campus.
- To reduce traffic on campus and to keep our on-campus community safe, visitors to campus will be restricted. No parents or visitors on campus (by appointment only if necessary).





Life on Campus

Personal Precautions

Face Coverings

- Students and employees will be required to wear appropriate face masks/face coverings while on the campus, including in the classrooms.
- Parents are asked to ensure students wear a clean face covering every day.
- All staff and students will be given one mask prior to the first day of school.
Please write your child's name on their masks.
- Supplemental face masks should cover the both nose and mouth and be made of cloth material (3 ply or disposable).
- Appropriate face coverings must be appropriate and cannot contain language or images that may be a distraction to other students.
- Face coverings will be required of visitors and parents on campus.
(See guidelines for visitors to campus.)
- This policy will be reviewed regularly and will be updated as needed.

Sick Policy

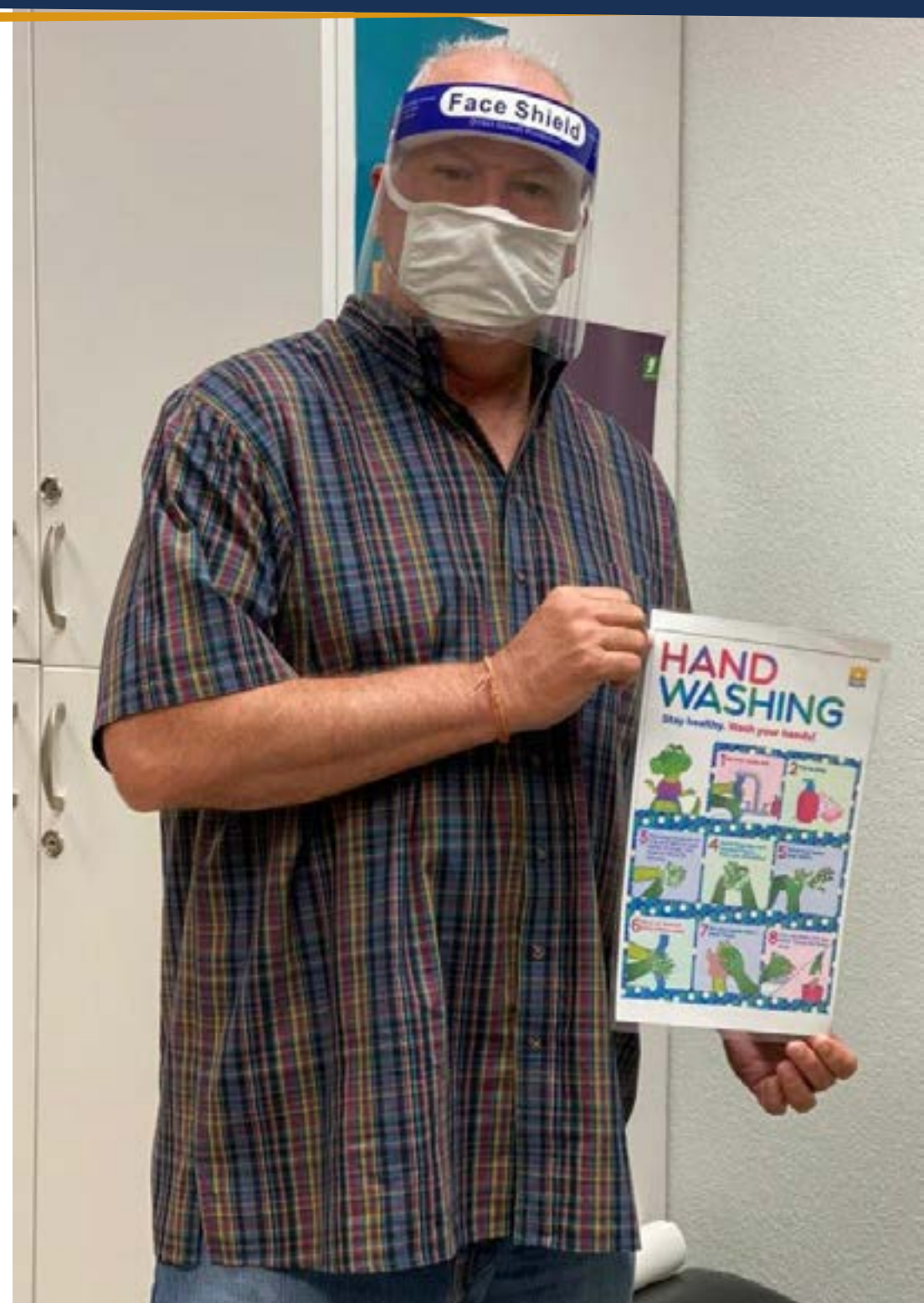
If your child is sick, he/she must stay at home. The health and well being of your child and that of others is the highest priority.

Sick while at School

- If a student develops a temperature above 100.4 or symptoms in line with COVID-19, they will remain in a separate isolation unit near the school clinic until your child is picked up from school.
- School administration will work with the local health department and will provide communication to parents regarding cases that arise that may affect your child.

Attendance at school and participation in school activities pose some risks including the transmission of COVID-19. Although the school has taken various measures to reduce the risks of transmission, the possibility of infection from COVID-19 or other communicable diseases is nonetheless present.

Parents expressly assume such risks by allowing their children to attend school and to participate in school activities and/or by coming onto the school campus and attending school activities themselves.



Daily Student and Staff Screening

Daily symptom reporting will be required for all students and staff. Random temperature checks may be conducted. If a student or staff member has a temperature above 100.4, they will be isolated in a separate isolation unit and will be asked to leave the campus.

Travel Notification

We specifically ask that families/students avoid unnecessary travel during the school year. If you do travel, you must report it to the school Principal, Mr. Thomas Halfaker. Please note that travel to and from areas with substantial community spread of the virus, as determined by state and health officials, may result in the need to quarantine for 14 days upon return to Miami and prior to your child's return to school.

Student Health Protocols

Exposure, Testing, Reporting and Return to School

According to the CDC, a credible exposure/close contact may have occurred if:

- You were within 6 feet of someone who has been infected with COVID-19, for at least 15 minutes;
- You provided care at home to someone who is sick with COVID-19;
- You had direct physical contact with the person (touched, hugged, or kissed them);
- You shared eating or drinking utensils; or
- They sneezed, coughed, or somehow got respiratory droplets on you.

Please notify the School Principal, Mr. Thomas Halfaker, covid19@loljaguars.org immediately if your child or anyone in your household has been in close contact with or exposed to an individual with COVID-19. Based on the circumstance(s) of exposure (see below), your child may be asked to stay home from school for a designated period of time, during which he/she can attend class remotely. If a student tests positive for COVID-19, Our Lady of Lourdes Parish School will be following the Archdiocesan policy on students returning to school.

Health and Safety Protocols on Campus

Sanitization

- Enhanced cleaning services have been implemented.
- Janitorial and maintenance staff will assist with sanitizing the classrooms, restrooms, playground equipment and high touch surface areas throughout the day.
- Classrooms and learning spaces will be disinfected nightly.
- All air conditioning systems have been outfitted with UV light filters, which reduce allergens, mold, bacteria and virus in the air.
- The school building will be disinfected regularly with electrostatic disinfectant sprayers.

Hand Sanitizer and Supplies

- In addition to hand sanitizers in classrooms, additional freestanding hand sanitizing stations are available at designated locations on campus.
- Classrooms will be provided extra supplies of sanitary wipes and hand sanitizer.
- Students and staff will be expected to follow traffic patterns to minimize face to face contact.

Signage

- Instructional signage will be placed throughout campus to remind students and staff to follow proper hygiene and physical distancing guidelines





Drop off and Dismissal Procedures

- Drop off and dismissal times may be staggered to reduce congestion.
- Designated entrance and exit points will be determined.
- Student dismissal procedures have been modified to allow for the implementation of silent dismissal to limit contact among students at dismissal time.(Further details and instructions are forthcoming.)

Parents will be responsible for monitoring and reporting child's temperature and health check on a daily basis prior to arriving on school premises. Reporting will be completed via ConciergePad COVID-19 Safety App. (Further details will be provided.)

Classrooms and Learning Spaces

- Students' work areas will be arranged to ensure maintenance of physical distancing as per CDC guidelines to help minimize interactive exposure.
- Students will be designated to pods where they will remain together throughout the day .
- Students will remain in their classrooms with their teacher.
- To minimize cross contamination, special area teachers will travel to homeroom classrooms instead of having students travel between classroom spaces.
- Classrooms with student desks will be arranged in single rows with all students facing the front of the classroom.
- Classes will take advantage of outdoor spaces when possible.
- Students will still participate in regularly scheduled recess. To reduce the number of students in any one location at a given time, a limited number of classes attend recess at one time.





Restrooms

- Signage will be added to remind students and staff to wash hands, use paper towels when touching handles, and more.
- Trash cans will be placed inside and outside the bathroom door.
- Restrooms will be cleaned and disinfected throughout the day and each night.
- Cleaning staff will follow enhanced and detailed cleaning protocols.

Lunch

- All students can bring lunch from home.
- Boxed lunches will be available for purchase once the school campus is permitted to reopen fully.
(Further details and instructions are forthcoming.)
- Students will eat lunch in their classrooms or predetermined outdoor spaces allowing for physical distancing.
- Students should bring water from home.
- PK3 - PK4 students are welcome to bring snacks from home.



Visitors on Campus

- To reduce traffic on campus and to keep our on-campus community safe, visitors to campus will be restricted. No parents or visitors on campus (by appointment only if necessary).
- Temperature checks may be conducted.
- Visitors must fill out a self screening form that will be kept by the school office.
- Visitors with appointments must wear face covering while on campus.
- Use hand sanitizer upon entering campus.



Sports and Athletic Activities

- The Archdiocese of Miami Department of Schools is postponing “Return to Play” at all Archdiocesan parochial schools at this time. We will keep you advised as information continues to develop. We continue to strive to offer an outstanding athletic experience for all students and will continue to monitor these and adapt our programs as needed to allow for sports when possible.



Events and Masses

- At Our Lady of Lourdes Parish School, we normally have a year full of activities for our students and families. Until the time when we may commence normal activities, please note the following:
 - School Masses will be celebrated on a rotating grade level basis. Masses will be closed to the public.
 - Parent Orientation Night will be held virtually.
 - Large events (Grandparents' Day Breakfast, Heritage Show, etc) or field trips will be delayed until further notice.
 - PSA Back to School Picnic is postponed.

Afterschool Care and Enrichment Programs

- The onset of after school care and enrichment programs is postponed at this time. We will keep you advised as information continues to develop.

Preparation for Interruptions

Our Lady of Lourdes Parish School is preparing for possible periods of interruption to on campus learning. We have created a plan that easily allows us to pivot from one scenario to another based on the circumstances affecting our community at the time.

Mission for 2020-2021

Our mission for the 2020 - 2021 school year is to ensure that our students continue to benefit from our Christ centered academic curriculum while ensuring that they achieve the necessary skills independent of the delivery format.

We are thankful for our faculty and staff for their initiative and dedication during this time. We are eager to come together with our students and see them grow intellectually as we do each year. Most importantly, we are thankful for our school families, who have entrusted us to educate and mold their children into future Catholic leaders.



PREK3 - PREK4

Start Date

PK3 - PK4 start dates are as follows: Wednesday, August 19

Arrival and Dismissal

Arrival time will be: 7:45 A.M.

Dismissal will be: 2:45 P.M.

Daily Health Screen

In order to enter the building each day, students and staff must submit daily health screening. Random temperature checks will be conducted. Temperatures over 100.4 will require a student/staff member to go home.

Fever Policy

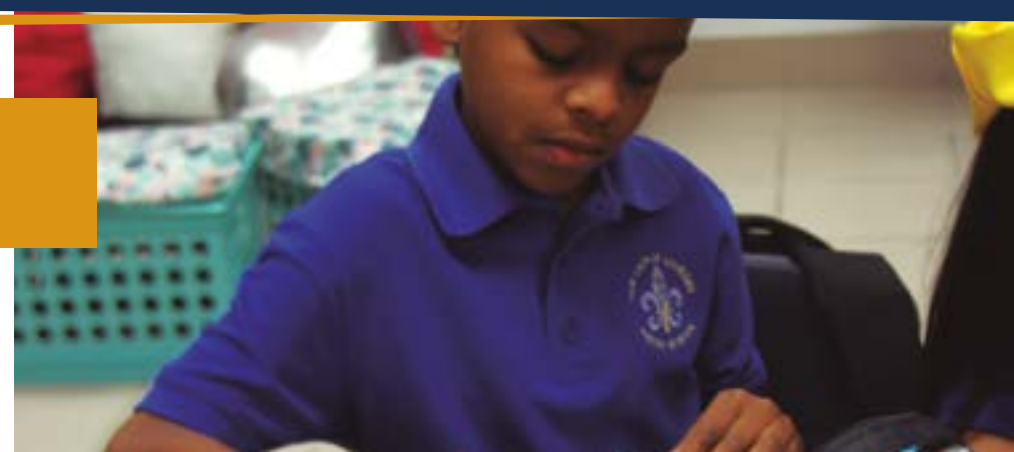
If a student presents fever, that student must leave campus and consult a doctor. Virtual learning will be provided to all quarantined students. If a student tests positive for COVID-19, Our Lady of Lourdes Parish School will be following the Archdiocesan policy on students returning to school.

Visitors

Non-essential visitors and parents will not be allowed in school buildings.

Masks

Students and employees will be required to wear appropriate face masks while on the campus, including in the classrooms. Students will be given one mask prior to the first day of school. Please write your child's name on their masks.



Water Bottles

Students should bring their own clear water bottle to school each day. For safety purposes, water fountains will be closed.

Lunch

- All students must bring lunch from home.
- Boxed lunches will be available for purchase once the school campus is permitted to reopen fully. *(Further details and instructions are forthcoming.)*
- Students will eat lunch in their classrooms or predetermined outdoor spaces allowing for physical distancing.

PK3 -PK4 Recess

Students will still participate in regularly scheduled recess. To reduce the number of students in any one location at a given time, a limited number of classes attend recess at one time.

Before Care and Aftercare

- Students may be dropped off as early as 7:00 A.M. They will report to their classrooms, where they will be supervised by staff.
- The onset of after school care and enrichment programs is postponed at this time. We will keep you advised as information continues to develop.



Cleaning

- Enhanced cleaning services have been implemented.
- Janitorial and maintenance staff will assist with sanitizing the classrooms, restrooms, playground equipment and high touch surface areas throughout the day.
- Classrooms and learning spaces will be disinfected nightly.
- All air conditioning systems have been outfitted with UV light filters, which reduce allergens, mold, bacteria and virus in the air.
- The school building will be disinfected regularly with electrostatic disinfectant sprayers.
- In addition to hand sanitizers in classrooms, additional freestanding hand sanitizing stations are available at designated locations on campus.
- Classrooms will be provided extra supplies of sanitary wipes and hand sanitizer.

Virtual Learning Option

If a family prefers 100% virtual learning, this option will be provided. Please understand that your student may be logging in and watching live instruction provided by the teacher to on campus students.

Sports and Athletic Activities

The Archdiocese of Miami Department of Schools is postponing "Return to Play" at all Archdiocesan schools at this time. We will keep you advised as information continues to develop. We continue to strive to offer an outstanding athletic experience for all students and will continue to monitor these and adapt our programs as needed to allow for sports when possible.

K - 8



Start Date

K-8 start dates are as follows: Wednesday, August 19

Arrival and Dismissal

Arrival time will be: To be announced

Dismissal will be: To be announced

Arrival and Dismissal times will be staggered.
Students will be on campus for a full day of classes.

Daily Health Screen

In order to enter the building each day, students and staff must submit daily health screening. Random temperature checks will be conducted. Temperatures over 100.4 will require a student/staff member to go home.

Fever Policy

If a student presents fever, that student must leave campus and consult a doctor. Virtual learning will be provided to all quarantined students. If a student tests positive for COVID-19, Our Lady of Lourdes Parish School will be following the Archdiocesan policy on students returning to school.

Visitors

Non-essential visitors and parents will not be allowed in school buildings.

Masks

Students and employees will be required to wear appropriate face masks while on the campus, including in the classrooms.

Students will be given one mask prior to the first day of school. Please write your child's name on their masks.

Water Bottles

Students should bring their own clear water bottle to school each day. For safety purposes, water fountains will be closed.

Lunch

- All students must bring lunch from home.
- Boxed lunches will be available for purchase once the school campus is permitted to reopen fully.
(Further details and instructions are forthcoming.)
- Students will eat lunch in their classrooms or predetermined outdoor spaces allowing for physical distancing.

Elementary Recess for grades K-5 only

Students will still participate in regularly scheduled recess. To reduce the number of students in any one location at a given time, a limited number of classes attend recess at one time.



Cleaning

- Enhanced cleaning services have been implemented.
- Janitorial and maintenance staff will assist with sanitizing the classrooms, restrooms, playground equipment and high touch surface areas throughout the day.
- Classrooms and learning spaces will be disinfected nightly.
- All air conditioning systems have been outfitted with UV light filters, which reduce allergens, mold, bacteria and virus in the air.
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- Classrooms will be provided extra supplies of sanitary wipes and hand sanitizer.

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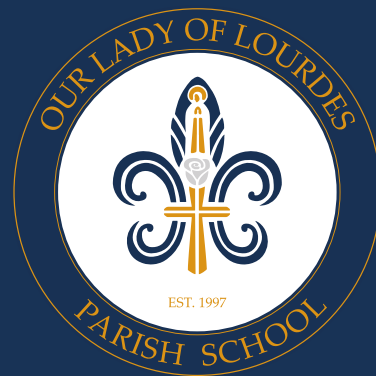
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If a family prefers 100% virtual learning, this option will be provided. Please understand that your student may be logging in and watching live instruction provided by the teacher to on campus students.

Sports and Athletic Activities

The Archdiocese of Miami Department of Schools is postponing “Return to Play” at all Archdiocesan schools at this time. We will keep you advised as information continues to develop. We continue to strive to offer an outstanding athletic experience for all students and will continue to monitor these and adapt our programs as needed to allow for sports when possible.



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