

Our Lady of Lourdes Parish School

New Parent Orientation



Administration

Msgr. Kenneth Schwanger, Pastor

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Mr. Thomas E. Halfaker, Principal

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Mrs. Laura G. Sanchez, Assistant Principal

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School Office Staff

Adriana Rodriguez, Office Manager

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Guillermina Escobar, Clinic

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Sue Ann Chang, Attendance & Volunteers

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Giselle Tovar, Technology Coordinator

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Office Hours

Regular School Days

Monday – Friday

7:15 a.m. – 3:15 p.m.

Website

www.ololjaguars.org

Important Dates 2022-2023

- Wednesday, August 3, 2022: School Office opens
- Week of August 8, 2022: Teacher assignments will be announced
- Thursday & Friday, August 11th & 12th, 2022
• 9:00 a.m. – 11:00 a.m. School Supply Drop Off Days
- Thursday & Friday, August 11th & 12th, 2022
• 9:00 a.m. – 11:00 a.m. Meet Your iPad Day (Middle School)
- Monday, August 15, 2022: Virtual Parent Orientation Meeting 7:00 p.m.
- Wednesday, August 17, 2022: First Day of School – Full Day
PK3 & PK4 Parents can accompany students to their classrooms at 8:00 a.m.

School Calendar

- Most important events are listed in this presentation.
- Comprehensive calendar may be found on School PlusPortals site. You will gain access to this in August.
 - Instructions will be emailed to you. PlusPortals can be accessed on desktop or through the Parent Portals mobile App.
- Dates are subject to change.

Virtual Parent Orientation Day

Monday, August 15, 2022 at:7:00 p.m.

- Opportunity to meet your child's teacher via Zoom
- Discuss:
 - Curriculum
 - Class Rules and Regulations
 - Teacher Expectations

Become Involved in the Parish

- Parish has over 60 ministries that you may become involved in.
- Sunday Mass attendance is an essential for all school families.
- Proof of mass attendance via Faith Direct mass cards or mass envelopes.
- Offertory contribution via Faith Direct.
 - Proof of Faith Direct enrollment is required for school registration to be considered complete. Please email your Faith Direct Account # to admissions@ololjaguars.org, if you have not already done so.

Become Involved

- Become a Cleared Volunteer
 - Participate in student activities and events
 - Application
 - Virtus Training Course
 - www.virtus.org
 - FieldPrint Fingerprinting
- School Ministry
- Parish and School Association
 - All families of OLOL are members of the PSA.
- Homeroom Parents
 - Designated Parent Volunteer selected by Homeroom Teacher and Administration to assist in the coordination and planning of activities in accordance with the teacher's plans.
 - Sign up Invitation will be sent to all parents the first week of school.

Uniforms

Approved school uniforms will be sold only at Dennis Uniform.

- Everyone must be in uniform during school.
- PE uniforms are worn all day on PE days.
- Special Event shirts may only be worn on Jeans Days.
- Only officially approved OLOL uniforms/jackets/sweaters, etc. may be worn.

Important Links:

- [Dennis Uniform Website](#)
- [OLOL Uniform Dress Code Requirements](#)

FACTS Tuition Management

- Tuition is paid through FACTS.
- Each family should have received an invitation to enroll.
- Enrollment in FACTS is necessary to complete school registration.
- Payment Options:
 - Annual Payment (July) – 3% discount if pre-paid in full through automatic ACH debit. (Discount will not apply if paid by credit card)
 - 10 Monthly Payments (August – May)
- Should your child be a scholarship recipient, please email award letter to admissions@ololjaguars.org as soon as possible. Failure to submit this may jeopardize your scholarship award.

Math Placement Test

Saturday, June 4, 2022 9:00 a.m.

- All New 6th – 7th grade students will take a math placement test on Saturday, June 4th from 9:00 a.m. to 11:00 a.m.
- Students are to be dropped off at the school main office at 8:45 a.m.
- Test is approximately 1.5 – 2 hours in duration.
- Parents should expect to return to pick up their student from the main office between 10:30 a.m. and 11:00 a.m.

Summer Assignments

- Entering 1st – 8th graders have required assignments during the summer.
- Due Date: First Day of School - August 17, 2022
- Grade specific assignments may be found on the school website under the [2022-2023 Academic Year](#) tab on June 17, 2022.

School Supplies

- School supply lists are assigned per grade.
 - Included in orientation folder
 - Lists are also available on our website under the [2022-2023 Academic Year](#) tab.
- **Please label all school supplies, uniforms, and personal belongings.**
- Labeled school supplies may be brought to school on the School Supply drop off days.

A Day in the Life

- School day commences at 7:45 a.m.
- Dismissal :
 - Concierge Pad Carline
 - Concierge Pad Early Dismissal
 - Begins at 2:45 p.m. on regular school days.
 - Students will be dismissed with the youngest sibling in the family.
- Weekly School Mass (usually on Fridays at 9:00 a.m.)
- Students wear PE uniforms on PE days.
- Morning Prayer and Afternoon Prayer
- OLOL follows the Archdiocese of Miami Allergy (72 hour notice) and Medicine policies

A Day in the Life

- Attendance
 - A student who arrives to school after 7:45 a.m. is considered tardy. Any students arriving after 8:00 a.m. must be accompanied by a parent to the school office. (Fees may apply for excessive tardiness.)
 - Students may arrive to school until 11:15 a.m.. After this time, the student may not be admitted and considered absent.
 - OLOL follows Archdiocese of Miami policy with regards to absences.
 - Absences may be excused with a doctor's note but still count towards absence total.
- ConciergePad APP Requests for all Early Dismissals from the school office is allowed up until 2:00 p.m.(12:00 p.m. on Early Dismissal Days).

Pre - K Student

- Morning snack and afternoon snack (provided by parents)
- First Lunch Period
- Special Areas
 - P.E., Music and Spanish – every week
 - Religion- weekly in addition to weekly mass
- Recess - Daily
- Naptime
- All students will need a Nap Mat.
 - Detailed information may be found on the class supply list.
- Pre-K students have access to iPads which are used to supplement Pre-K curriculum as needed.

Elementary Student

- Lunch
 - K – 2nd Grade
 - 1st Lunch Period
 - 3rd – 5th Grade
 - 2nd Lunch Period
- Recess - Daily
- Special Areas
 - P.E., Music, Art, Spanish - weekly
 - Technology - incorporated in all areas of the curriculum.
 - Religion – weekly in addition to weekly mass.
- Each K – 5th grade student will be assigned an iPad to use in class.
- An Acceptable Use Policy (AUP) will be emailed to parents. It should be reviewed, signed and submitted on the first day of school.
- Student schedules will be provided in August.

Middle School Student

- Lunch – 3rd Lunch Period
- All subjects are departmentalized
- Special Areas
 - P.E., Music, Art, Spanish – weekly
 - Technology – incorporated in all areas of the curriculum.
 - Religion – weekly in addition to weekly mass
- 1 to 1 iPad Program
 - All middle school students will have individual iPads to use at school and at home.
 - Meet your iPad Day will take place on August 11 & 12, 2022.
 - Any time between 9:00 a.m. and 11:00 a.m.
 - An Acceptable Use Policy (AUP) will be emailed to parents. It should be reviewed, signed and submitted on the Meet Your iPad Day.

Before Care/After Care

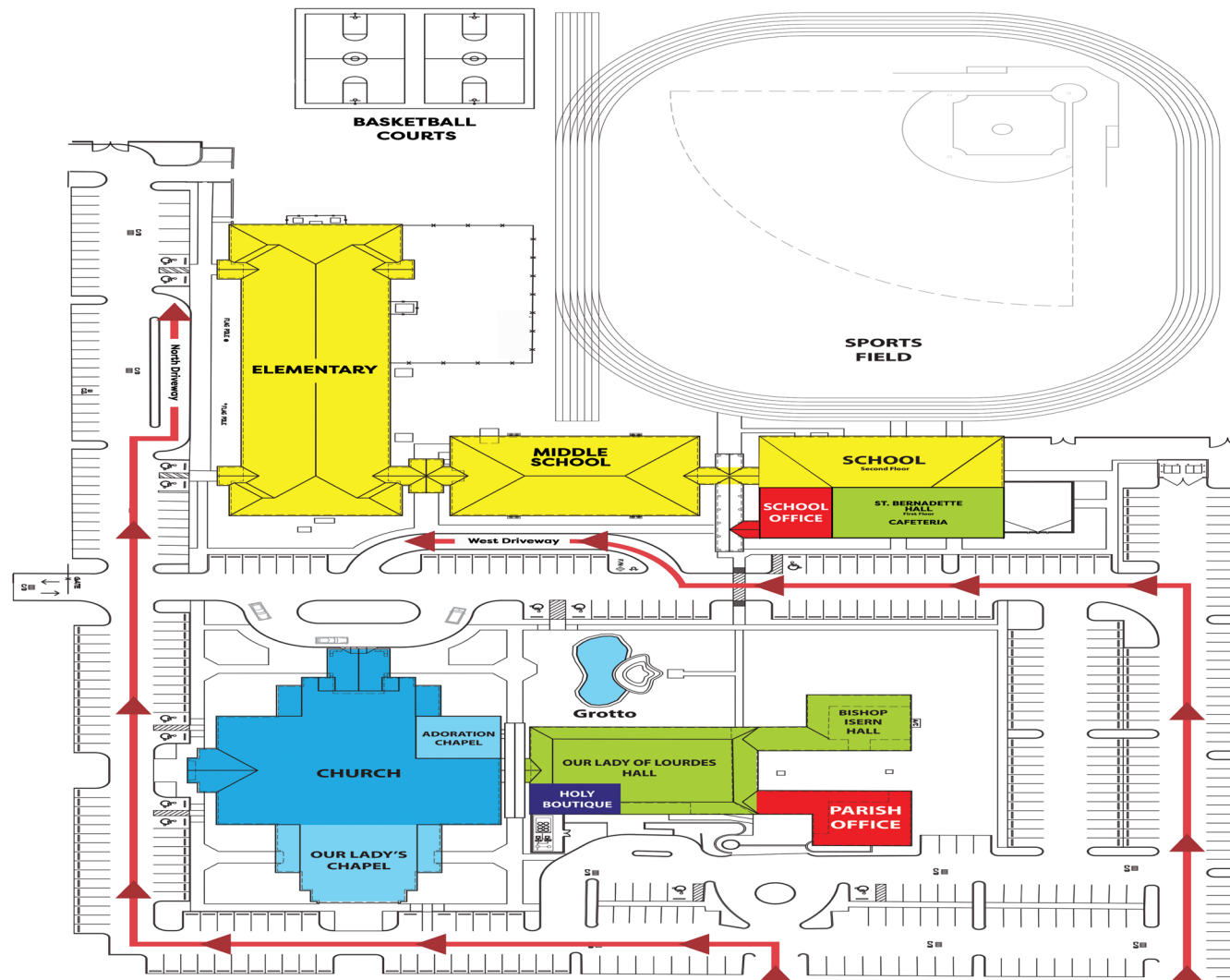
- Before Care (No additional charge)
 - Students may be dropped off as early as 7:00 a.m.
 - Staff will provide supervision of students in the cafeteria until 7:30 a.m. Students may enter classrooms at that time.
- After Care
 - After care registration form should be filled out and sent to the homeroom teacher.
 - After care is available for an additional fee on a monthly basis until 6:00 p.m. (hourly and monthly rates available)
 - Students should bring a snack, drink and supplies to complete homework.
 - Extended care may be offered on the days that school is not in session from 7:00 a.m. to 6:00 p.m. for an additional fee.

Arrival and Dismissal Procedures

- Arrival and Dismissal procedures are outlined in the arrival and dismissal document in orientation packet.
- Drop off Locations:
 - Drop-off either on the north or west side of the school building.
 - Drive up to the sidewalk on your assigned side of the building. PLEASE remain in your cars.
 - Staff members and school safety patrols will direct students into the building.
- Dismissal:
 - Children may not be called out to dismissal unless the Car Tag with ID number is displayed. This tag will be mailed to all new families in August.
 - PLEASE remain in your cars. Students cannot walk across the parking lot.

NORTH

112th Street



142nd Avenue

WEST

Lunch Service

- Lunch may be brought from home or purchased from the lunch service provided by a third-party vendor.
- PK3 – PK4 have lunch in the classroom.
- K – 8th Grade have lunch in the cafeteria.
- Menus are available on the Parent PlusPortals website.
- New students will receive an email with information to set up online lunch payment account prior to the 1st day of school.

After School Activities

Sports and Clubs

(Additional Fee Applies)

- Sports Program
 - The OLOL sports program will follow the guidelines set forth by the All Catholic Conference league.
 - Students in 1st – 8th grade may participate in the sports program.
 - Each sport has grade requirements.

After School Activities

Sports and Clubs

(Additional Fee Applies)

- Three Little Birds
 - Independent company offers onsite activities such as Ballet, Theater and Robotics. Course offerings and enrollment information is provided at the beginning of the school year.
 - www.threelittlebirdsacademy.com
- Students may have the opportunity to participate in the various school sponsored clubs and activities throughout the school year.
- [A Glimpse into Three Little Birds](#)

Parent & Student Handbook

- Available on school PlusPortals site in August 2022.
- Please be sure to read Parent & Student Handbook.
- Parents are required to sign an acknowledgement of review for the Parent and Student Handbook.
 - Please return signed forms to your child's homeroom teacher during the first week of school.

Key Events

Heritage Celebration

Boosterthon

Advent Celebration

Spirit Week

Parish Festival

Annual Art Exhibit

*tentative events

Communication

- PlusPortals
 - Portals is used to communicate all information about students and school.
 - Parents will receive an email invitation to register for PlusPortals prior to the 1st day of school.
 - School Calendar
 - Student Progress (Grades 3-8)
 - Forms and Handbooks
 - Teachers may be emailed through PlusPortals via the teacher directory.
- School will communicate with parents via email and text message when possible.

Communication

- Best Method of Communication with Teachers
 - Email (teachers will respond within 24 hours)
- Parent Conferences
 - Email or call to schedule an appointment. Appointments may be virtual or on campus.
 - Instant conferences are not permitted.
 - All conferences will be officially documented.

Stay Informed!

BEST WAY will always be through OLOL PlusPortals Site and the Weekly Jaguar News.

All questions and concerns will always be addressed.

Welcome to the
Jaguar Family!

Have a wonderful
Summer!

See you in August!

