

Our Lady of Lourdes Catholic School

New Parent Orientation



Administration

Msgr. Kenneth Schwanger, Pastor

msgr@ololourdes.org

Mrs. Clara Cabrera, Principal

ccabrera@ololjaguars.org

Mrs. Gissele Tovar, Assistant Principal

gtovar@ololjaguars.org

School Office Staff

Adriana Rodriguez, Office Manager

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Guillermina Escobar, Clinic

gescobar@ololjaguars.org Ext. 205

Monica Figueroa, Director of Admissions

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Leticia Cruz, Receptionist

lcruz@ololjaguars.org Ext. 206

Sue Ann Chang, Attendance & Volunteers

schang@ololjaguars.org Ext. 204

Office Hours

Regular School Days

Monday – Friday

7:15 a.m. – 3:15 p.m.

Website

www.ololjaguars.org

Important Dates

School office opens..... July 29th

School Supply Drop off days Aug. 7th and 8th 9 am to 11 am
All grades

Meet your iPad days..... Aug. 7th and 8th 9 am to 11 am
Middle School students only

Back to school night for all grades..... Aug. 11th7 pm to 9 pm

First Day of school for all grades Aug 12th
PreK3 & PreK4
Parents may walk to their classrooms

School Calendar

- Most important events are listed in this presentation.
- Comprehensive calendar may be found on School PlusPortals site. You will gain access to this in August.
- Instructions will be emailed to you. PlusPortals can be accessed on desktop or through the Parent Portals mobile App.
- Dates are subject to change.

Become Involved in the Parish

- Parish has over 60 ministries that you may become involved in.
- Sunday Mass attendance is an essential for all school families.
- Proof of mass attendance via Faith Direct mass cards or mass envelopes.
- Offertory contribution via Faith Direct

Become Involved

- Become a Cleared Volunteer

- Participate in student activities and events
- Application
- Virtus Training Course
 - www.virtus.org
- FieldPrint Fingerprinting
 - <https://www.fieldprint.com/>

- Homeroom Parents

- Designated Parent Volunteer selected by Homeroom Teacher and Administration to assist in the coordination and planning of activities in accordance with the teacher's plans.
- Sign up Invitation will be sent to all parents the first week of school.

Uniforms

- Approved school uniforms will be sold only at **Risse Brothers Uniforms** located at 7710 North Kendall Drive
- Parents may open online accounts at: <https://www.rissebrothers.com/>
- PE uniforms are worn all day on PE days.
- Special Event shirts may only be worn on Jeans Days.
- Only officially approved OLOL uniforms/jackets/sweaters, etc. may be worn.

FACTS Tuition Management

- Tuition is paid through FACTS.
- In the next week, each family will be receiving an email invitation to set up their payment plan.
- Enrollment in FACTS is necessary to complete school registration and must be completed as soon as possible.
- Payment Options: One time payment through FACTS by August 20th
10 Monthly Installment Payments through FACTS (August – May)
- Should your child be a Step Up scholarship recipient, please email a screenshot of the AWARD ID# to mfigueroa@ololjaguars.org
- Failure to submit this may jeopardize your scholarship award.



Step Up for Students Scholarship

We accept the following scholarships:

Unique Abilities	FES- UA	Grades Pre K3 - 8
Educational Options	FES-EO	Grades Kinder – 8
Florida Tax Credit	FTC	Grades Kinder – 8

Scholarship amounts vary depending on type of scholarship, grade, and Florida county.



Step Up for Students Scholarship

Parent Responsibility:

- Provide the school the scholarship AWARD ID # for each child
 - Email a screenshot from your account to mfigueroa@ololjaguars.org
- Confirm enrollment in OLOL on their EMA account
- 4 times during the school year, approve the Tuition Invoice to be paid to our school
- Failure to complete these steps by the deadline will result in the parent having to pay the invoice.

Summer Assignments

- Students entering 1st – 8th grade are required to complete summer assignments.
- Assignments are due the first day of school
- Grade specific assignments may be found on our website under QUICKLINKS > 2025-2026 School Year tab

School Supplies

- School supply lists are assigned per grade.
- Lists may be found on the school website under QUICKLINKS in the 2025-2026 School Year tab.
- **Please label all school supplies, uniforms, and personal belongings.**
- Labeled school supplies may be brought to school on the School Supply drop- off days.

Jaguar Life

- Weekly School Mass (usually on Fridays at 9:00 a.m.)
- Students wear PE uniforms on PE days.
- Morning Prayer and Afternoon Prayer
- Attendance
 - A student who arrives to school after 7:45 a.m. is considered tardy. Any students arriving after 8:00 a.m. must be accompanied by a parent to the school office. (Fees may apply for excessive tardiness.)
 - Students may arrive to school until 11:15 a.m.. After this time, the student may not be admitted and considered absent.
 - OLOL follows Archdiocese of Miami policy with regards to absences.
 - Absences may be excused with a doctor's note but still count towards absence total.
- Early student pick up may not be later than 2:00 pm (12 noon on early dismissal days)

Pre K3 and Pre K4 Jaguars

- Morning snack and afternoon snack (provided by parents)
- First Lunch Period
- Special Areas
 - Religion
 - Music
 - P.E.
- Recess - Daily
- Naptime
- All students will need a Nap Mat.(Detailed information may be found on the class supply list)
- Pre-K students have access to an iPads station to supplement Pre-K curriculum as needed.

Elementary Jaguars

- Lunch
 - K – 2nd Grade
 - 1st Lunch Period
 - 3rd – 5th Grade
 - 2nd Lunch Period
- Recess - Daily
- Kindergarten has afternoon snack
- Special Areas
 - Religion – weekly in addition to weekly mass.
 - P.E., Music, Art, Spanish- weekly
 - Technology - incorporated in all areas of the curriculum.
- Each K – 5th grade student will be assigned an iPad to use in class. An Acceptable Use Policy (AUP) will be emailed to parents. It should be reviewed, signed and submitted on the first day of school.

Middle School Jaguars

- Lunch – 3rd Lunch Period
- All subjects are departmentalized
- Special Areas
 - Religion – weekly in addition to weekly mass
 - P.E., Music, Art, Spanish – weekly
 - Technology – incorporated in all areas of the curriculum.
- 1 to 1 iPad Program
- All middle school students will have individual iPads to use at school and at home.
- An Acceptable Use Policy (AUP) will be emailed to parents. It should be reviewed, signed and submitted on the Meet Your iPad Day on August 8th or 9th.

Sacraments

- Second Graders will receive the sacraments of First Reconciliation and First Holy Communion
- Seventh graders will receive the sacrament of Confirmation
- New Students who have not received the sacraments and would like to will be contacted by the religion teacher

Our Lady of Lourdes Carnival

- Our Lady of Lourdes Carnival is every February
- All school families will receive 15 Raffle ticket books to sell with a total value of \$150

Before Care/After Care

- Before Care (No additional charge)

- Students may be dropped off as early as 7:00 am.
- Staff will provide supervision of students in the cafeteria until 7:30 a.m. Students may enter classrooms at that time.
- Sign up forms and rates are available on our website

- After Care

- After care registration form should be filled out and sent to the homeroom teacher.
- After care is available for an additional fee on a monthly basis until 6:00 p.m. (hourly and monthly rates available)
- Students should bring a snack, drink and supplies to complete homework.

Arrival and Dismissal Procedures

- Arrival:

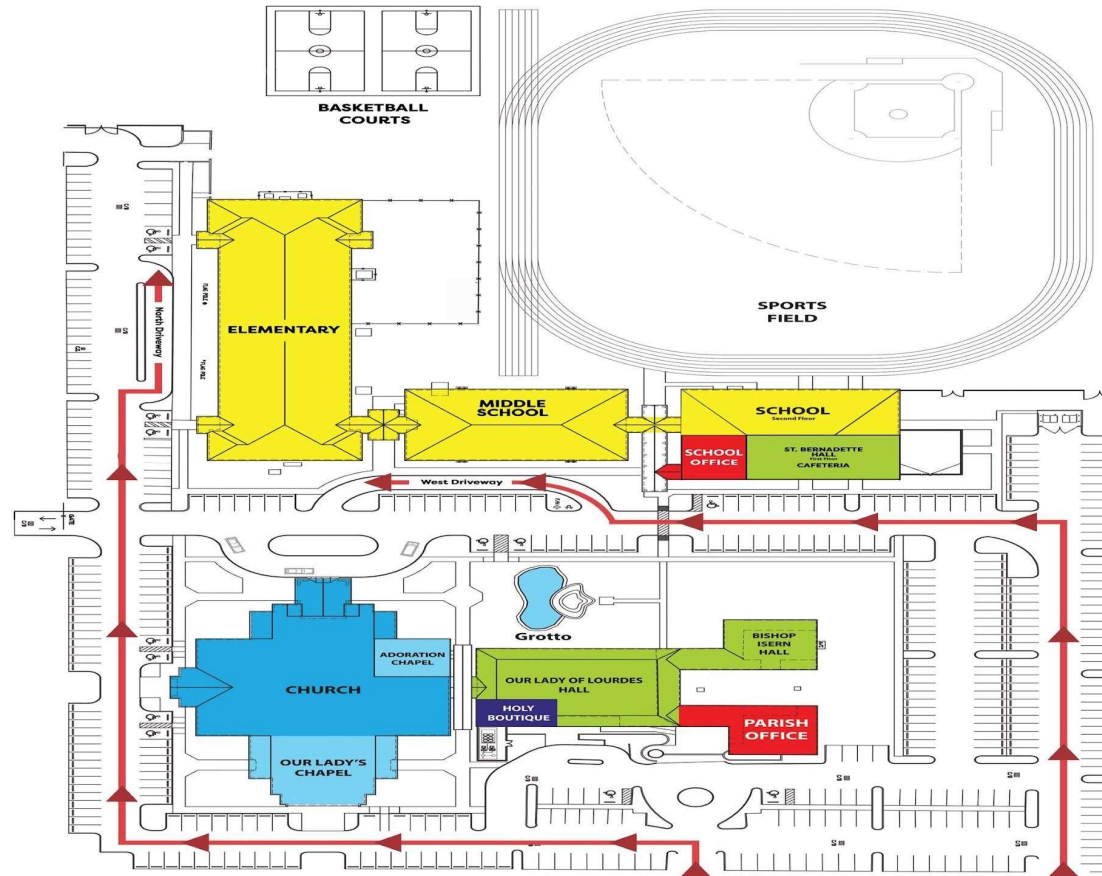
- Drop-off either on the north or west side of the school building.
- Drive up to the sidewalk on your assigned side of the building.
- PLEASE remain in your cars.
- Staff members and school safety patrols will direct students into the building.

- Dismissal:

- Dismissal begins at 2:45pm on regular school days
- Students will be dismissed with the youngest sibling
- All cars in carline must have the OLOL car tag hanging on rearview mirror
- PLEASE remain in your cars. Students cannot walk across the parking lot.

NORTH

112th Street



142nd Avenue

WEST

Lunch Service

- Lunch may be brought from home or purchased from the lunch service provided by a third-party vendor.
- PK3 – PK4 have lunch in the classroom.
- K – 8th Grade have lunch in the cafeteria.
- Menus are available on the Parent PlusPortals website.
- New students will receive an email with information to set up online lunch payment account prior to the 1st day of school.

After School Activities

Sports and Clubs
(Additional Fee Applies)

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- Sports Program
 - The OLOL sports program will follow the guidelines set forth by the All Catholic Conference league.
 - Parents of athlete's will be required to attend a mandatory sports meeting.
 - Students in 2nd – 8th grade may tryout to participate in the sports program.

After School Activities

- Students may have the opportunity to participate in the various school sponsored clubs and activities throughout the school year.
 - Drama
 - Choir
 - Dance group “Jaguarettes”
 - Children of the Blessed Sacrament
 - Flag Patrol
 - Safety Patrol

After School Activities

- **Spirit & Fire**

- Independent company offers onsite activities such as Ballet, Theater and Robotics. Course offerings and enrollment information is provided at the beginning of the school year. (additional fees apply)

Key Events

- Drama Show
- Heritage Celebration
- Spelling Bee
- Advent Celebration
- Spirit Week
- Annual Art Exhibit
- Junior Honor Society
Car Wash
- Parish Festival
- Trunk or Treat
- Mother's & Father's Day Celebration
- Grandparent's Mass
- Catholic School Week
- Student Council visit to Lotus House

*tentative events

Parent & Student Handbook

- Available on school PlusPortals site in August 2025.
- Please be sure to read Parent & Student Handbook.
- Parents are required to sign an acknowledgement of review for the Parent and Student Handbook.
 - **Please return signed forms to your child's homeroom teacher during the first week of school.**

Communication through Plus Portals

- PlusPortals is used to communicate all information about students and school.
- Parents will receive an email invitation to register for PlusPortals prior to the 1st day of school.
- School Calendar
- Student Progress (Grades 3-8)
- Forms and Handbooks
- Teachers may be emailed through PlusPortals via the teacher directory.
- School will communicate with parents via email and text message when possible.
- Social Media
 - Follow us on instagram: lol_jaguars
 - Follow us on Facebook: Our Lady of Lourdes Parish School

Communication

- Best Method of Communication with Teachers
 - Email (teachers will respond within 24 hours)
- Parent Conferences
 - Email or call to schedule an appointment. Appointments may be virtual or on campus.
 - Instant conferences are not permitted.
 - All conferences will be officially documented.

Stay Informed!

BEST WAY will always be through OLOL PlusPortals Site and the Weekly “Get Jaguar Ready”.

All questions and concerns will always be addressed.

Welcome to the Jaguar Family!



**WE ARE
ONE BODY**

#SuccessStartsHere

